



...Ilẹ̀ Iyì, Ilẹ̀ Èyẹ

MINISTRY OF HEALTH AND HUMAN SERVICES

Peju Babafemi Building, State Secretariat Complex, Ado-Ekiti, Ekiti State, Nigeria.

Email: info@ekitistate.gov.ng

PERMANENT SECRETARY

26th March, 2025

26 MAR 2025

MINISTRY OF HEALTH, ADO-EKITI

MOH/PRS/144/166

Permanent Secretary, Ministry of Health
Permanent Secretary, Hospital Management Board,
General Manager, Ekiti State Health Insurance Scheme,
General Manager, Drug Supply and Management Agency,
Executive Secretary, State Primary Health Care Development Agency,
Executive Secretary, SACA,
Chief Medical Director, Ekiti State University Teaching Hospital.

Handwritten notes:
AOP Dept. Officer
Please file
note
9 PS
26/3/25

MANDATORY USE OF STATE-ADOPTED GUIDELINES FOR THE DEVELOPMENT OF CONSOLIDATED HEALTH WORKPLANS (ANNUAL OPERATIONAL PLAN)

The Ekiti State Ministry of Health remains committed to ensuring efficient planning and budgeting processes that align with national and state fiscal policies. As part of efforts to enhance coordination, transparency, and accountability in health sector planning, all agencies and departments are hereby directed to strictly adhere to the State-adopted guidelines (attached herewith) in preparing and developing their respective consolidated Health Workplans (Annual Operational Plans - AOP).

2. All plans must:

- **Utilize the Health Sector Strategic Blueprint (HSSB):** Ensure that all planning processes align with the priorities, objectives, and key interventions outlined in the State's Health Sector Strategic Blueprint to achieve sustainable health sector improvements.
- **Align with the Chart of Accounts:** Ensure that all expenditure classifications strictly adhere to the approved State Chart of Accounts to facilitate budget tracking, financial reporting, and fund management.
- **Conform to Defined Health Interventions:** Programmatic planning and budgeting should be structured in line with the defined health interventions and strategic priorities outlined in the State Health Policy and Sector-wide Approach (SWAp) framework.



- **Reflect Recurrent Costs for Frontline Workers:** All agencies must explicitly include the recurrent costs associated with frontline health workers, including salaries, benefits, and recruitment plans, to ensure proper financial planning and workforce sustainability.
- **Promote Harmonization and Efficiency:** Agencies are expected to collaborate and consolidate efforts to avoid duplication of interventions, ensuring efficient resource allocation and improved service delivery.

3. To ensure compliance, all workplans must henceforth be integrated into a single, consolidated annual operational plan, effective from the 2026 workplan. Any deviation from these guidelines may result in non-approval of plans and subsequent non-release of funds.

4. Kindly treat this directive as urgent and ensure full implementation within your respective agencies. The Ministry of Health remains available for any necessary technical support and clarification.

5. Please accept my warmest regards.



Dr. Oyebanji Filani
HON. COMMISSIONER OF HEALTH
Ekiti State Ministry of Health & Human Services