



**EKITI STATE BUREAU OF LANDS SERVICE
REVENUE HOUSE, FAJUJI, ADO-EKITI, EKITI STATE**

**REGULATORY PROCESSES OF OBTAINING GOVERNOR'S CONSENT (DEED OF
ASSIGNMENT AND DEED OF LEGAL MORTGAGE)
APPLICATION AND ISSUANCE IN EKITI STATE.**

In accordance with the provision of Lands Use Act No. 6 of 1978 Section 22. The regulatory process of application for obtaining the Governor's Consent for Issuance of Deed of Assignment and Deed of Legal Mortgage is as stated below:

Note: there must be an existing Title on Land (Certificate of Occupancy)

Step 1. Obtain Subsequent Transaction Form from:

Bureau of Land Services. Director Lands Service, State Secretariat Complex, New Iyin Road, Ado-Ekiti. Call Esv. Dunning Korede-Owa, +234-7064489481, dunjoy2002@gmail.com

or

Log on: Ekiti State Land Management Information System (<http://lmis.ekitistate.gov.ng>) Note that the applicant must have a valid user account with the ILMIS system and follow the steps

Step 2. Applicant is required to pay ₦5,000.00 application form fee into the designated Government account of Commercial banks, and proceed to change the teller to receipt at the Ekiti Internal Revenue Service Office, Revenue House, Fajuyi, Ado-Ekiti)

Step 3. Obtain application form and fee order from the Bureau of Land Services or link the ILMIS site.

Step 4. Submission of the form and required Documents:

Submit the duly completed application form alongside relevant documents manually and receipts of payments to the Bureau of Land Services or upload them into the ILMIS site accordingly.

➤ Requirement for Deed of Assignment

- Tax Clearance Certificate: Three (3) Years Tax Clearance Certificate – Current Years: As issued and duly signed by the **Ekiti State Internal Revenue Services, Revenue House, Fajuyi Park, Ado-Ekiti.**
- Development Levy Receipt: As issued and duly signed by the **State Internal Revenue Services** (the acceptability is subject to confirmation from the office of the State Chairman EKIRS), *Revenue House, Fajuyi, Ado-Ekiti*
- Valuation Report
- 4 Agreement that is signed, sealed and delivered (within 3 months of preparation)
- Evidence of Stamp Duty Fee. As issued and duly signed by the **Ekiti State Internal Revenue Services, Revenue House, Fajuyi Park, Ado-Ekiti.**

➤ Requirement for Deed of Legal Mortgage

- Letter of Introduction from the Mortgagor (Bank)
- Tax Clearance Certificate: Three (3) Years Tax Clearance Certificate – Current Years: As issued and duly signed by the

Ekiti State Internal Revenue Services, Revenue House, Fajuyi Park, Ado-Ekiti.

- Development Levy Receipt: As issued and duly signed by the **State Internal Revenue Services** (the acceptability is subject to confirmation from the office of the State Chairman EKIRS), *Revenue House, Fajuyi, Ado-Ekiti*
- Valuation Report
- 4 copies Mortgage Agreement that are signed, sealed and delivered (within 3 months of preparation).
- Evidence of Stamp Duty Fee: As issued and duly signed by the **Ekiti State Internal Revenue Services, Revenue House, Fajuyi Park, Ado-Ekiti.**

Confirmation of Application:

- Upon Submitting your application form, applicants will be provided feedback in your email with a unique acknowledgement receipt containing the applicant's file number.

Step 5. Recommendation for approval of the Governor: following the submission of the form with the required documents, the Bureau of Lands Services shall process the application for the approval of the Governor.

Processing Timeline:

The submitted application is processed **within 30 Working Days** from the date of submission of application and payment described in step 4 above to the final stage for collection of Certificate of Occupancy.

- Step 6. Payment of the Stamp Duty Fee and Stamping of Agreement:** The applicant is required to make payment for the stamp duty fee and stamping of the Agreement at the Ekiti State Internal Revenue Service Revenue House, Fajuyi, Ado-Ekiti.
- Step 7. Registration of the Stamp Duties Agreement** by the Registrar of Titles, Deeds Registry Department, Bureau of Lands Services.
- Step 8.** Collection of the Registered Agreement from the Desk Officer. Successful applicants are notified via text, call, and email for collection between 8:00 am and 4:00 pm. (Monday - Friday, excluding public holidays)

For inquiries or complaints please contact the Desk Officers, ESV. Danni Korede Owa on +234-8035763116, Mr. Oluwalade Timothy S.+234-8035859506 (between 8:00 am and 4:00 pm. (Monday - Friday, excluding public holidays)

Or visit the Bureau of Land Services @ Ekiti State Revenue House, Beside Tantalizer Building, Fajuyi Area, Ado Ekiti, Ekiti State.

e-mail | blm@ekitistate.gov.ng | [https://ekitigeospatial.com/;](https://ekitigeospatial.com/)

www.ekitistate.gov.ng



Mr M. Kayode-Ojo
Executive Secretary, Bureau of Land
Services 27th December, 2024